



## REQUEST FOR COMMENTS COMMUNITY PLANNING PERMIT APPLICATION

**TAKE NOTICE** that the Town of Huntsville has received an application for a Class 2 Community Planning Permit. To facilitate the development proposed, minor relief is needed from one or more of the applicable requirements of the Town of Huntsville Community Planning Permit By-law (By-law 2022-97, as amended). Details about this application including its purpose and effect and the lands affected are described below and are available online at [www.huntsville.ca/PC](http://www.huntsville.ca/PC).

**APPLICATION NO.:** CPP/21/2026/HTE

**OWNER(S):** 1961260 Ontario Ltd

**ADDRESS:** 3 Cairns Drive

**LEGAL DESCRIPTION:** PT LT 23 RCP 509, Part 3 on Registered Plan 35R17341, Former Geographic Township of Chaffey; Town of Huntsville, District Municipality of Muskoka

**PURPOSE AND EFFECT:** The applicant is proposing to redevelop the property to accommodate a new use through recognizing site alterations to modify parking and landscaping areas. No additions to the existing building are being proposed. A Class 2 Community Planning Permit is required to;

- Reduce the landscape buffer along the south interior side lot line from 3m to 0m for a driveway, parking aisle and parking and loading area;
- Reduce the landscape buffer along the north interior side lot line and parking lot from 3m to 1.2m for a parking area;
- Reduce the number of required parking spaces from 31 to 24;
- Recognize a 0m landscape buffer along the front lot line; and
- Recognize an existing aisle width of 5.2m for the aisle along the south interior side lot line.



Members of the public wishing to comment must make a written submission within 14 days of this notice by contacting the Town's Planning Department using the contact information provided below. ***Please take note that any objections must include your name, contact information and reasons for your objection.***

A decision on this application will be made **NO EARLIER THAN Thursday, March 19<sup>th</sup>, 2026**. Any submissions regarding this application must be made in writing before this date.

**PLEASE NOTE:** All comments and submissions received will become part of the public record. Comments received as part of the public participation process for this proposal will be considered by the approval authority.

Plans and an explanation of this application can be obtained by contacting the Planning Department using the contact information below.

**FOR MORE INFORMATION** about this matter, contact the Town of Huntsville Planning Department:  
37 Main St. E, Huntsville, ON. P1H 1A1

**IN-PERSON:** 8:30a.m. to 4:30p.m.  
**TELEPHONE:** (705) 789-1751 (Ext. 2405)  
**EMAIL:** [planning@huntsville.ca](mailto:planning@huntsville.ca)  
**WEBSITE:** [www.huntsville.ca](http://www.huntsville.ca)

**NOTICE DATE:** March 5<sup>th</sup>, 2026

**SKETCH:**

