



## Transient Trader Licence Application

This form is to apply for a business licence through the Huntsville By-law Enforcement office. Licence is valid January 1<sup>st</sup> to December 31<sup>st</sup> of the application year. Priority given to previous year's applicants if filed on or before March 15<sup>th</sup>.

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### Applicant Information

Name of Applicant (If a Limited Company or Partnership provide names of all principal officers): \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

### Business Information

Name of Business: \_\_\_\_\_

Business Type: Trinkets or Arts & Crafts  Door to Door Sales  Other

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

### Application Fees

- Door to Door or Transient Trader which is placed and removed from a licensed premise on a daily basis (No store front) \$ 500.00

### Required Attachments Documentation (if applicable)

- Building Compliance (including signage if required)
- Criminal Background Check
- Fire Compliance
- Health Unit Approval

- Liquor Licence
- Rental Agreement
- Written Approval
- Site Approval
- Valid Insurance Certificate (Two million dollars)
- Zoning Compliance

**Authorization**

**I/We** acknowledge that employees of the Corporation of the Town of Huntsville may enter the subject premises during hours of normal operation to conduct inspections and monitor facility operations to verify compliance with by-laws and regulations.

**I/We** also acknowledge that we have read and understand page three (3) of this form

Applicant(s) Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Business Licensing Officer: \_\_\_\_\_ Date: \_\_\_\_\_

## **Acknowledgement**

I/We hereby agree and understand the terms and conditions set out in By-law 2009-94 and any amending by-laws and will comply therewith and I understand that any non-compliance will result in the revoking of my licence without refund.

The applicant certifies that the statements herein contained in the said application are true and made with a full knowledge of the circumstances connected with the same, and acknowledge that I/We have read the declaration and notice contained below.

The applicant agrees that the issue of a licence will be subject to approvals from such municipal or provincial departments or agencies as the Business Licensing Officer deems necessary. The issuance of a licence is not intended and shall not be construed as permission or consent by the Corporation or the holder of the licence to contravene or fail to observe or comply with any law of Canada or Ontario or any by-law of the Corporation.

Any business licence application that has not received approvals from all municipal or provincial departments or agencies as the Business Licensing Officer deems necessary within 90 days from the date of filing the application, due to the applicant's inability to comply with requirements to become licensed, shall be deemed to be refused.

## **Collection of Information**

Personal information contained on this form is collected under the authority of the Municipal Act, 2001, c.25, as amended and will be used, maintained and disclosed in accordance with Section 27 of the Municipal Freedom of Information and Protection of Privacy Act and will be used by the Corporation of the Town of Huntsville in determining the suitability for licensing.

Information submitted by applicants may be shared with officials, agencies and departments of the Corporation of the Town of Huntsville who are assisting the Business Licensing Officer.

Contact the Clerk's Department, 37 Main St. E., Huntsville ON P1H 1A1 (705) 789-1751 for information regarding the collection and disclosure of information.

Applicant's Initials: \_\_\_\_\_