



Small Scale Outdoor Special Events - Fire Safety Requirements

Name of Event: _____

Name of Vendor (if applicable): _____

Responsible Person: _____ Phone # _____

Vendors or organizers conducting cooking activities using residential type BBQ's or appliances must adhere to these precautions and sign the acknowledgement below.

Cooking Activities:

NOTE: Any cooking activity within any enclosed tent is prohibited. Public access is prohibited under any open sided canopy used to cover cooking activities.

- Fuel fired cooking will be conducted a minimum of 1.2m (4ft.) from combustible materials and/or any tent, unless the appliance is labeled for specific clearance to combustibles.
- Any canopy over a cooking activity shall meet one of the following fire retardant specifications: NFPA 701, or Note 4 of Test Method 27.1 of the CAN 2-4.2, or CAN/ULC S-109-M.
- A portable fire extinguisher with minimum 2A10BC rating with technicians tag certifying maintenance within last 12 months shall be provided for any cooking activity other than deep fat frying. An extinguisher with minimum 40BC or K class rating shall be provided with current tag certifying maintenance within last 12 months for any deep fat frying activities.

Transporting and Re-connecting Propane Cylinders:

- Transport cylinders in the upright position and prevent it from movement during transport.
- Do not leave a propane cylinder inside a hot vehicle for extended periods.
- Check threads of the tank valve and regulator connection before reconnecting the cylinder. Test the connection for leaks after reconnecting. This test can be done by turning off the B.B.Q.'s control knobs, turning on the tank valve and spraying the entire connection and tank valve with a soapy solution. If bubbles appear, do not use the B.B.Q. until the leak has been repaired.

Safe Use of B.B.Q.

- Always open the lid to the B.B.Q. prior to lighting.
- Always fully open the tank valve during use and fully close it when finished.
- Never leave the B.B.Q. unattended.
- Ensure members of the public are not able to come in contact with hot surfaces of BBQ.

If a Fire Starts

- If the fire is near the tank valve or connection, do not try to extinguish the fire. Get everyone away from the area and call 911.
- Only close the tank valve if it can be done safely. If you are unsure, call 911.

By signature, the vendor certifies that they will comply with the above conditions. Fully completed and signed form to be returned to the Huntsville/Lake of Bays Fire Department and one copy to be retained by the event organizer.

Signature:.....Date:.....