



Permit # _____

Road Allowance Sign Permit

Mailing Address:
37 Main St. E., Huntsville, ON P1H 1A1
(705) 789-1751

2016 Initial Fee: \$48.00 per sign
As per Fees & Charges By-law – Vadim Code RDS25
Annual Fee: \$30.00 / sq. m. per sign. (\$30.00 minimum)
As per Fees & Charges By-law – Vadim Code RDS07
2016 Cottage Assoc. Fee: \$35.00
As per Fees & Charges By-law – Vadim Code RDS25

Name of Applicant: _____

Address: _____

Phone: _____

SIGN TYPES:

Field Advertisement

Initial Fee (per sign): _____

No. of Signs: _____

Annual Fee (per sign): _____

first year due with application and to be invoiced once a year thereafter

Cottage Association

Initial Fee (per sign): _____

(metric conversion: square feet to square meters – multiply by 0.093)

Size: _____

Legend: _____

LOCATION(S) road/street name or lot, concession, ward, etc.:

OFFICE USE ONLY:

Date Application Received: _____

Fee Paid: _____

Initial Fee Received by: _____

Sign Erected: _____

Approved for installation:

Superintendent or Foreman

Date

Sketch



TOP PORTION:
PLEASE SKETCH A DIAGRAM OF YOUR SIGN

BOTTOM PORTION:
PLEASE SKETCH DIRECTIONS AND LOCATION OF SIGN PLACEMENT



TOWN OF HUNTSVILLE

SIGN POLICY – SIGNS ON PUBLIC LAND

Being a policy to regulate the installation of signs on Public Land

WHEREAS every road or part thereof that forms part of the Municipal road system is under the jurisdiction and control of the Corporation of the Town of Huntsville;

AND WHEREAS it is deemed necessary to control the installation of private signs on Municipal road allowance and public land;

NOW THEREFORE, the Corporation of the Town of Huntsville enacts the following policy:

(A) Definitions

1. "Public Land" shall have the same meaning as the "Corporation of the Town of Huntsville".
2. "Municipal Road Allowance" shall have the same meaning as the "Corporation of the Town of Huntsville".
3. "Cottage Association Sign" means a sign grouping identifying the name of the occupants of four (4) or more properties.
4. "Director" shall mean the Director of Public Works appointed by Council or a municipal employee acting on the Director's behalf.
5. "Field Advertising Sign" shall mean a sign that advertises a business elsewhere than upon the property which the sign is located but shall not include temporary signs.

Private Signs Permitted on Municipal Road Allowance or Public Land

- a) Field advertisement sign
- b) Cottage association sign
- c) Temporary signs i.e. election signs, real estate signs

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Sign Restrictions

- a) Sign shall not have red or green flashing lights.
- b) Signs shall have a minimum 2 metres clearance above ground level.
- c) Maximum sign size shall be 2 metres by 3 metres.
- d) Sign message shall be restricted to allow the following:
 - (i) Local business only
 - (ii) Food
 - (iii) Fuel
 - (iv) Accommodation
 - (v) Tourist attractions

Applications

Applications for signs on public land must include the following information:

- a) A diagram of the proposed sign
- b) Overall dimensions of proposed sign
- c) Colour arrangement and wording of proposed sign
- d) Material to be used for sign and supports
- e) Illumination to be used if applicable

2015 Fees (as per Fees & Charges By-law)

- | | |
|---|-------------------------------|
| a) Cottage association signs | \$35.00 |
| b) Field advertising sign application fee
(non-refundable) | \$48.00 |
| c) Field advertising sign annual renewal fee | \$30.00/sq. m. (\$30.00 min.) |