



## Property Tax Payment Plan Options

### 11 Month Plan

- This Plan allows for eleven (11) monthly installments toward your annual municipal tax bill.
- Payments will be withdrawn on the last business day of each month commencing the end of November; the eleventh payment being withdrawn on the last business day of September. The final payment at the end of September will be increased or decreased to reflect the actual taxes levied in the current year.
- You will receive written notification of the new withdrawal amount prior to the end of November each year. You will **not** be issued an Interim Tax Bill under this Plan but you will still receive your Final Tax Bill.
- The Final bill will include your reconciliation statement.

### Installment Due Date Plan

- The amount due on your Interim and Final tax bills will be automatically debited from your bank account on the due dates. You will receive Interim and Final tax bills as usual - these will advise of the amount that will be withdrawn on the due dates.

### Additional Plan Information

- All taxes must be paid prior to enrolling in either Plan. If you choose to opt out of the Monthly Plan mid-year, a cancellation fee will apply in accordance with the Town of Huntsville Fees and Charges By-Law. This fee will not apply if you have sold your property or a mortgage company will be making future payments. If you sell your property, it is your responsibility to notify the tax department in writing to cancel further withdrawals.
- **Important:** If your assessment changes and you wish to have your monthly withdrawal amount increased or decreased, it is your responsibility to contact the Financial Analyst – Taxation and Accounting. Adjustments are not done automatically.