



# Moving/Overload Permit Requirements

## **REQUIREMENTS FOR OBTAINING A MOVING/OVERLOAD PERMIT**

The applicant must assume responsibility for all physical damage done to the road through its moving operations. Any repairs that are required must be completed to the sole satisfaction of the Director of Public Works.

The applicant must be responsible for obtaining approval in writing from any utility which might require relocation or movement such as Hydro One, Bell Canada or Cable TV, and additionally, must assume all responsibility for physical damage to the utility performed through its operation.

The applicant must additionally be responsible for all brushing or tree cutting required and if the trees that need to be cut are on the right-of-way, must obtain approval from the Director of Public Works. Additionally, if the trees that require cutting are on private property, he/she must obtain approval from the property owners in writing. Further, it is the applicant's responsibility to determine whether the required cutting is on private property or municipal right-of-way.

The applicant must obtain insurance policy in the amount of \$5,000,000.00 naming the Corporation of the Town of Huntsville as Additional Insured completely indemnifying the municipality for all damages caused through their operations.

The applicant must pay a permit fee of \$60.00

All vehicles, towed vehicles and loads in excess of length, width, and height shall be marked in accordance with the *Highway Traffic Act, Section 109*.

**The applicant must notify the Ontario Provincial Police prior or any move.**





Permit # \_\_\_\_\_

# Moving/Overload Permit

Mailing Address:  
37 Main St. E., Huntsville, ON P1H 1A1  
(705) 789-1751

**Fee: \$60.00**  
As per Fees & Charges By-law – Vadim Code RDS24

Mover: \_\_\_\_\_ Telephone No: \_\_\_\_\_

Address: \_\_\_\_\_

Insurance Co: \_\_\_\_\_

Policy No: \_\_\_\_\_ Liability (P.L. & P.D.) Minimum \$5,000,000.00

Date of Move: \_\_\_\_\_ Hours: \_\_\_\_\_ Distance: \_\_\_\_\_

Routing: \_\_\_\_\_  
(Town of Huntsville Roads Only)

Item being Moved: \_\_\_\_\_ Size (loaded):      L      W      H

Utilities Affected:      Bell      \_\_\_\_\_ **must be notified**

Hydro One      \_\_\_\_\_ **must be notified**

Others      \_\_\_\_\_ **must be notified**

Railroad Affected (if any): \_\_\_\_\_ Notified: \_\_\_\_\_ Verified: \_\_\_\_\_

**ESCORT & PROTECTION:**

O.P.P must be notified.      Escort:      YES      NO

Flagman (specify): \_\_\_\_\_

Date: \_\_\_\_\_ Signature of Applicant: \_\_\_\_\_

**OFFICE USE ONLY:**

Date Application Received: \_\_\_\_\_ Fee Received: \_\_\_\_\_

Permit Issued:      YES      NO

Approved by: \_\_\_\_\_ Approval Date: \_\_\_\_\_  
Foreman