



**Corporation of the Town of Huntsville – Attention: Manager of Finance/Treasurer**  
37 Main Street East, Huntsville, ON, P1H 1A1, Phone: 705-789-1751, Fax: 705-789-6689

## **Deferral Agreement Application Form**

Application for a partial/full deferral in accordance with By-law 2016-97 or rebate in accordance with Schedule “C” of the Development Charges By-law 2015-99 as amended

### **Applicant Information**

Name of Applicant: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

### **Property which Deferral is Being Requested**

Name of Registered Property Owner(s): \_\_\_\_\_

Municipal Address: Same as above  Other: \_\_\_\_\_

Legal Description: \_\_\_\_\_

Property Roll Number: \_\_\_\_\_

Building Permit # \_\_\_\_\_

Please refer to By-law 2015-99 Schedule “C” and “G”.

Floor plan showing dimensions and total square footage for each unit

### **Collection of Information**

The personal information contained on this form is collected under the authority of the Municipal Freedom of Information and Protection of Privacy Act. The information is collected to administer By-law 2015-99 (Development Charges) and By-law 2018-103 (Delegated Authority to Enter into Deferral Agreements for Development Charges), and may be provided to the Finance Department for the purposes of property tax administration and collection. Questions about this collection can be directed to the Clerk’s Department, Town Hall, 37 Main Street East, Huntsville, ON, P1H 1A1, 705-789-1751.

### **Authorization**

I have read and understand all of the terms and obligations under section C.(d) of By-law 2015-99, as amended. I confirm that all of the information provided in and attached to this application is correct and I agree that approval of this Application is at the sole discretion of The Town of Huntsville.

\_\_\_\_\_  
Applicant Name (please print)                      Applicant Signature                      Date

**Office Use Area Only**

Date Application Received: \_\_\_\_\_

1. Approved for a Deferral       Application Denied

If approved for a deferral, the Town will prepare a Draft Development Charges Deferral Agreement for signatures of both parties.

\_\_\_\_\_  
Treasurer (please print)                      Treasurer (signature)                      Date

\_\_\_\_\_  
Building Official (please print)                      Building Official (signature)                      Date

Forwarded to:

- Finance Department                      Date: \_\_\_\_\_
- Building Inspector                      Date: \_\_\_\_\_
- Building Permit \_\_\_\_\_                      Date: \_\_\_\_\_

**Building Information - Office Use Only**

| Type of Building | # of Units |
|------------------|------------|
|------------------|------------|

|                                       |                          |              |
|---------------------------------------|--------------------------|--------------|
| Single Family / Semis                 | <input type="checkbox"/> |              |
| Low Density Multiples                 | <input type="checkbox"/> |              |
| Apartments (2+ sleeping areas)        | <input type="checkbox"/> |              |
| Apartments (1 sleeping area or less)  | <input type="checkbox"/> |              |
| <b>Department Fees</b>                |                          | <b>Total</b> |
| Building Dept.<br>1-5-20300-30950     | <input type="checkbox"/> |              |
| Planning Dept.<br>1-5-80300-30950     | <input type="checkbox"/> |              |
| Public Works Dept.<br>1-5-30100-30950 | <input type="checkbox"/> |              |
| Town Development<br>1-5-10800-30950   | <input type="checkbox"/> |              |
| Market Value Confirmed by MPAC        |                          |              |