



## Corporation of the Town of Huntsville

### Application for Appointment to a Committee or Board

#### **Eligibility**

Appointments to committees or boards must be:

- A Canadian Citizen
- An elector in the Town of Huntsville
- 18 Years of Age or Older (or with parental consent)

#### **Note**

Applicants may be requested to attend an interview if additional information is required. All appointments to Committees and Boards are made at the direction of Council.

For more information on the committee and board application process please contact Crystal Best-Sararas, Deputy Clerk at 705-789-1751 Extension 2258 or by Email: [Crystal.Best-Sararas@huntsville.ca](mailto:Crystal.Best-Sararas@huntsville.ca)

# Application for the Appointment to a Board or Committee

## Eligibility

I meet all eligibility requirements:

- An elector in the Town of Huntsville
- A Canadian Citizen
- 18 Year of Age (not required for application to the Huntsville Youth Council)

*If younger than 18 years of age, please refer to Parental Permission section.*

## Applicant

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First Name

Last Name

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Address

Unit Number

Town

Postal Code

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Telephone

Home

Work

Cell

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Email Address

## Questionnaire

1. Are you able to attend daytime or evening meetings as required? Yes  No

2. Have you previously served on Town of Huntsville committees or Boards?  
Yes  No

3. What committee or board are you interested in applying to serve on:

First Choice: \_\_\_\_\_

Second Choice: \_\_\_\_\_

Third Choice: \_\_\_\_\_

4. Tell us why you would like to serve on each committee or each board identified above.

*Text box that would size to fit content.*

5. List the committees or boards, including the dates of service, on which you have previously served in Huntsville or in other communities.

*Text box that would size to fit content.*

6. The following is a list of specific skills/knowledge that are considered to be assets (although not requirements) for committee or board service. Please indicate your level of knowledge/familiarity with each: (*checkboxes*)

<b>Knowledge/experience with:</b>	<b>Extensive</b>	<b>Some</b>	<b>None</b>
Policy Governance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Strategic Planning	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Accessibility for Ontarians with Disabilities Act	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Public Libraries	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Budgeting	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Building, Planning & Development	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Heritage	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Arts & Culture	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Legal Knowledge	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Public Works	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Community Services	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Municipal procedure	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Parks, Trails & Cemeteries	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

## References

1.

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Name	Address & Postal Code	Telephone Number
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2.

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Name	Address & Postal Code	Telephone Number
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3.

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Name	Address & Postal Code	Telephone Number
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## Parental Permission (for applicants less than 18 years of age)

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First & Last Name of Parent or Legal Guardian

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Address & Postal Code

Telephone Number

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Signature

Date

## Notice of Collection and Signature

Personal information, as defined in the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA), is collected under the authority of the Municipal Act, 2001, and in accordance with MFIPPA. Personal information collected on the application form will be used to assist in selecting appointees for the various civic bodies and may form part of the publicly available meeting agendas and minutes. If appointed to a committee or board, your personal information may also be used by Town staff to conduct committee and Town business. Questions regarding the collection, use, and disclosure of this personal information may be directed to the Andrew Zanier, | Records Management Coordinator/Clerks Assistant, at 705-789-1751 extension 2240 or [Andrew.Zanier@huntsville.ca](mailto:Andrew.Zanier@huntsville.ca).

Yes  No

By checking Yes in the above box, I am attesting that the information provided in this application is true and correct.

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**Signature of Applicant**

**Date**

**If you are completing a print copy, please mail your application to:**

Town of Huntsville  
Deputy Clerk  
37 Main St. E.  
Huntsville, Ontario P1H 1A1